

OBTAINING A MARRIAGE LICENSE

REQUIREMENTS FOR OBTAINING A MARRIAGE LICENSE -ORLEANS PARISH, NEW ORLEANS, LOUISIANA

The Orleans Parish Marriage License Office Is located at Benson Tower, 1450 Poydras Street, Suite 407, in downtown New Orleans. licenses are Issued between 8:15 a.m. and 3:15 p.m., Monday through Friday (excluding state holiday).

The licenses are valid in any parish In the State of Louisiana.

Orleans Parish Marriage licenses may also be purchased at the Second City Court of New Orleans In the Historic Algiers courthouse at 225 Morgan Street In Algiers. licenses are Issued between 9:00 a.m. and 3:00 p.m. Monday through Friday (excluding state holidays). From the French Quarter, take the canal Street/Algiers Ferry (free for pedestrians); courthouse Is one block on the left} Applications for a marriage license may be made by the bride or groom; only one party needs to be present, but must present all required documents.

Applicants must present the following:

1) A current driver's license, current state ID or passport. A list of other acceptable identification documents is available upon request.

2) A certified copy of a birth certificate or a certified birth card for both parties. Louisiana residents may purchase a birth card for this purpose five (5) days a week in the marriage office.

Non-residents may apply to have this requirement waived Monday-Friday during normal business hours ONLY by a Judge of the First City court. •• A valid passport is acceptable as proof of ID and/or birth for non-residents only.

3) Applicants must provide both Social Security numbers. If no number has been issued, that person must sign a statement to that effect and must appear in person. This form is available in the marriage office and on our website.

4) If either party has been divorced, s/he must provide a certified copy of the final divorce decree. A widow/er must provide a certified copy the death certificate of the former spouse when they apply for a license to marry.

A seventy-two hour waiting period is required by law between the time of issuance of the license and the ceremony.

Judges of the First or Second City Courts are authorized by law to waive the waiting period for Louisiana residents and they can do this during their Monday-Friday hours operation ONLY. Also, If both the bride and groom reside outside of Louisiana, the services will occur In Orleans parish AND be performed by a registered Orleans officiate, that officiate can waive this waiting period. The waiver MUST be attached to the completed marriage certificate when it is returned to Vital Records.

Louisiana does not require a pre-marital medical examination or a blood test.

Marriage under the age of eighteen (18) is prohibited by law, except as follows: Applicants over the age of sixteen (16) but less than eighteen (18) must have the signed consent of both parents, or an order from a Judge of Juvenile Court.

Females under Sixteen (16) will be issued a license ONLY upon the written order of the Juvenile Court Judge. A marriage license expires and becomes invalid at midnight thirty (30) days after the date of issuance. If the service is postponed, you must turn in the old license and purchase a new one.

You are encouraged to purchase one or more certified copies of your final Marriage Certificate when you apply for your license. Certified copies of a Marriage Certificate cost \$5.00 + a \$.50 mailing charge per transaction.

PRICE OF A LICENSE: \$27.50

(by statute \$12.50 of this fee goes to the Family Violence Trust Fund)

ALL FEES ARE NON-REFUNDABLE.